

MINUTES FOR OAKRIDGE TENNIS CLUB NOV. 18, 2018 ANNUAL GENERAL MEETING

Date: Sunday, Nov. 18, 2018

Time: 3:30 – 4:30 pm

Location: Oakridge Tennis Courts. Relocated to Starbucks (Erin Mills and Fowler)

Attendance: Nadia, Denis, Charmaine, Jaroslaw, Jarek, Tanya, Saige

Membership

- 95 members - Grand total membership for 2018, including 9 seniors and 22 juniors
- Total membership from 2017 was approximately 30 members. Total membership from 2016 was approximately 75 members.

House League

- Tuesday night House League – There were only 16 registrants for the house league which was not enough to run the league. Minimum number of players to run it is 20 players. House league fee was refunded by mailed cheque to those who registered.
- In the past, the house league ran from 7pm – 10pm (7:00-8:30 pm first two teams; 8:30-10:00 pm second two teams).
- The house league used to run on Mondays but because of the number of holiday Mondays, the league end date was pushed later and later in the season. It was later changed to run on Tuesdays.

Junior Drop-In

- 4 junior registrants for this year. We will continue the junior drop-in next season 2019 and promote it in the newsletter. We still have the red balls and mini-net for the new season.
- Neighbourhood demographics. It would be interesting to find out the number of seniors, juniors, etc. in our area. Sharlene Murray, our City liaison, might be able to help us get this information/survey.
- Note: The City will be requiring all Community Sports Providers to conduct 3 or 4 (exact number to be determined) open houses a year. The courts will be made available to the public to drop-in and play for a few hours. Executive(s) will open the gate and be at the court to supervise/promote. Exact details to follow. We will plan promoting these open house events. In promoting these events, make note to remind the public to bring their own tennis racquets.

Programming:

- Summer camps - There were not enough registrants to hold summer camps in 2018.
- Junior Saturday programs will continue starting 2019 spring, 9:30 am – 12:30 pm.
- Item for future discussion: Do we wish to offer adult beginner classes?

Finance

Financial Statement For 2018 (as at Nov. 18)

	YTD 2018	2017
Total Income	\$4,834.48	\$943.92
Total Expenses	\$3,118.96	\$662.21
Net Income	\$1,715.52	\$281.71

Members may request to view a copy of the full Financial Statement For 2018 by emailing the Treasurer, Denis Dermit, at ddermit@yahoo.com.

- Club email address – Charmaine will contact previous Web Director to see if we can recover password for old gmail address. If not, create a new one.
- Email funds transfer – Look into using e-transfer for membership registration.
- PayPal – Denis to double-check if we are set up on PayPal. We might be registered already but with no transactions yet.

2019 Court Opening Preparation

- Target court opening is first week of April, weather permitting.
- Mobile street sign – Jaroslaw to contact Affordable Portables (AP) to reserve time slot and location for street sign, ideally on Dundas. Target display date: last couple weeks of March 2019.
Note: We have a credit with AP from last April due to the sign blowing down because of a windstorm.
- Online registration. We will see if we are able to do online membership registration this year.
- Gate lock – To be replaced. Jarek and Jaroslaw to take care of this.
- Shoe Tags – We will use the same colour shoe tags from 2018 (purple) as we have a lot remaining and to save cost.
- Garbage bins – We will see if the City will provide garbage bins in the park.
- Lights – Jaroslaw to look into LED bulb pricing.
- Executive to meet mid-February 2019 to further discuss April court opening preparations.

Membership Drive

- MORA (Mississauga Oakridge Ratepayers Association) promotion– Nadia to see if we can get promoted in their AGM. They might be willing to promote a social activity, for example a bbq event.
- Promote through Facebook contest – Again we will offer one free adult membership by liking and sharing Facebook page contest.
- Mobile street signs.
- Free promotion through Kijiji. Jaroslaw to set it up.
- Ward 8 Councilor office – Nadia to see if we can get on their March e-newsletter and print version.
- Suggestion to increase membership fee for new members, and retain existing fee for returning members. Increase by \$5 for new members? For further discussion in future meeting.
- Current fee for Adult (\$70), Family (\$140), Senior (\$60) and Junior (\$40) – OTC is still cheapest in south Mississauga.

Community Registry Application (CORA)

- In accordance with the City's new policy (Community Group Registry Program), OTC will need to register online through CORA. Charmaine will start the application process. We have one year (until Nov. 18, 2019) to meet all requirements.
- Update Constitution to include a Conflict-of-Interest Clause as per CORA requirement.
- Review privacy rules, i.e. how long do we keep member info, updating waiver/disclaimer info on registration form, including an email to unsubscribe on communications.
- OTC's Corporate profile with the City has been updated. Executives' info is updated.

Miscellaneous

- Winter storage of equipment – Nets, posts, windscreens, and chairs to be stored in garage of Jaroslaw's friend, in exchange for one adult 2019 OTC membership.

Election of 2019 Executive Officers

PRESIDENT – Jaroslaw Stefan Flis

The President shall preside at all meetings of members and of the Executive and shall see that all orders and resolutions of the members or of the Executive are carried into effect. The president shall act as liaison with the tennis representative from the Sports Unit. He/She will update the Incorporation papers and any other important documents. He/She will ensure that events are promoted and advertised.

VICE-PRESIDENT - *Vacant*

The Vice-President shall, in the absence of the President, perform the duties and exercise the powers of the President and shall perform such other duties as may be prescribed by the Executive. Provide advice to President. This can be a training position for assuming the Presidency.

The vice-president will assist the Maintenance Director to organize the Club opening and closing.

TREASURER – Denis Dermitt

The Treasurer shall have the custody of the funds of the Club and keep full and accurate accounts of receipts and disbursements in books belonging to the Club. He/she shall deposit all monies and other valuable effects in the name and to the credit of the Club. He/she shall disburse the funds of the Club as may be ordered by the Executive, taking proper vouchers for such disbursements, and shall render to the President and the Executive, whenever they may require, an account of all his/her transactions as Treasurer and of the financial position of the Club, using proper accounting methods.

SECRETARY – Charmaine Bigornia

The Secretary shall attend all meetings of the Executive and of the members and act as the Secretary thereof and record all votes and minutes of all proceedings in the books to be kept for that purpose. He/she shall give or cause to be given notice of all meetings of the members and of the Executive. The secretary will send out the minutes to all executives within a month of each meeting.

MEMBERSHIP DIRECTOR – Nadia Dermitt

The Membership Director shall have the responsibility of promoting membership in the Club, collecting dues and issuing membership cards and/or identification tags to each paid-up member. The Membership Director shall remit all monies received together with a general accounting of same, to the Treasurer, on a regular basis.

MAINTENANCE DIRECTOR – Jarek Drabik

The Maintenance Director shall change the lock at the beginning of every season, purchase new keys and provide the city with the key. He/She will be responsible for contacting the City of Mississauga to book contractors for court lighting or tennis courts with the assistance of the President. The Chair will assist the Vice-President to organize the Club opening and closing.

WEB DESIGN DIRECTOR- *Vacant*

The Web Design Director shall be responsible for designing and updating the Club's website as needed. The committee will also email flyers/reminders to members to promote upcoming events. He/she shall also perform such other duties as may be prescribed by the Executive.

SOCIAL DIRECTOR – Nadia Dermitt

The Social Director shall arrange and supervise all social activities of the Club. He/she shall also perform such other duties as may be prescribed by the Executive.

The meeting was adjourned at 5:05 pm.

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