



ANNUAL GENERAL MEETING Oakridge Tennis Club

October 4, 2019 6:00 pm – Bruce Reynolds Park, Mississauga

1. Welcome and introductions

- Attendees: Kate Buczek, Charmaine Bigornia, Tanya Porcellato, Denis Dermit, Nadia Dermit, Jaroslaw Flis, Jarek Drabik, David Brown

2. Determination of Quorum.. As per our constitution, a 5% club membership shall constitute a quorum at any meeting of members. Total 2019 membership is 74. 3.7 members are required to reach quorum. The number of attendees for tonight's AGM was 8. Quorum achieved.

3. Statement of Agenda

2019 AGM Agenda:

Welcome and Introductions
Determination of Quorum
Statement of Agenda
Approval of Minutes of Previous AGM
Conflict of Interest Declarations
President's Report
Review of actions from previous annual general meeting
Treasurer's Report
Questions to Directors
Proposed Resolutions: Approval of new Code of Conduct, Changes to Constitution
Election of Directors for 2020

- Proposed Resolution: Motion to accept meeting agenda

Motion (moved): Nadia Dermit | Seconded: Charmaine Bigornia | Debate: | Vote: unanimous

Motion passed.

Minutes of previous AGM

Printed copies of 2018 AGM minutes were distributed to attendees.

- Proposed Resolution: Motion to accept minutes of previous AGM

Motion (moved): Charmaine Bigornia | Seconded: Denis Dermit | Debate: | Vote: unanimous

Motion passed.

4. Conflict of Interest Declarations (to Directors):

Are there any conflicts of interest to declare (re: the agenda)? Response: None. No conflict of interest to declare.

5. President's report/Floor Discussion

Membership. Total membership for 2019 was 74. Membership was 15% less or about 20 members less than 2018. Most registrants came on Registration Day 1 (April 13). The second and third registration days' turnout was poor. The rest of registrations were submitted by mailbox dropoff at Dermit residence.

Nadia spoke to the Treasurer of MORA (Mississauga Oakridge Ratepayers Association) and discussed how they might be able to help next year in promoting membership.

Nadia also suggested membership promotion through high schools by offering volunteer hours (for example during installation and removal of windscreens). Tanya raised point about potential issue on insurance coverage for non-members of the Club. Action item: Ask City if Club is allowed to offer volunteer hours.

Volunteer involvement. How do we encourage members to get more involved? Jaroslaw raised observation that there was not a lot of volunteers for the installation of the windscreens. Suggestion: Install windscreens on member registration days.

David Brown offered to help with pulling down the windscreens at the end of this season.

6. Review of actions from previous annual general meeting

Programming. After reconstruction of the court and park, membership has been down.

- Adult Lessons: We will look into offering adult lessons. See if there is enough interest.
- House League: There were not enough participants to run a house league this year.
- Round Robin: Only 10 members were interested in joining a round robin play.
- Junior Lessons: For the first time in years, there were no junior lessons due to very little interest.
- Open House: Was conducted on the last week of August.

In order to continue to operate as a Community Tennis Club, the minimum membership required by the City for clubs with two courts is 100 members. We will continue to promote the club in the next year through mobile street signs, MORA, Ward 8, Facebook, etc.

Email funds transfer. Club bank account is set up but is not equipped to do web banking. Two executives are required to sign cheques. Per Denis, there are very few banking transactions that we do to necessitate change in banking set-up.

Denis suggested using Paypal. Springfield Tennis Club uses Paypal. Tanya observed younger generation do not like to use paper forms to complete. Per Kate if we were to use Paypal, the GoDaddy website fee will be higher.

Community Group Registry Program Policy. Our club has been given a one year transition period (until 2019-2020 AGM) to meet all of the requirements under the new policy. Most of the items have been worked on.

One item our group needs to work towards is including consent and use of personal information by the Club and the City on the registration form or have a separate waiver (This item to be tackled offline: Nadia).

Since this year's annual application for the program has been approved, we are now entitled to several benefits, including free room booking for AGM, which we are looking into for next year. The Club has also been availing of staff liaison hours benefit. The Club wishes to acknowledge the support of Sharlene Murray from the City who has been our point of contact with all our questions and requirements as a Community Sport Provider.

7. Treasurer's report

2019 Interim Financial Statement (YTD as at Sept. 30)

	YTD 2019	2018
Total Income	\$4232.74	\$4904.48
Total Expenses	\$919.29	\$3338.96

Net Income	\$3313.45	\$1565.52
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- Proposed Resolution: approval of Financial Statements

Motion (moved): Charmaine Bigornia | Seconded: Nadia Dermit | Debate: | Vote: unanimous

Motion passed.

Some utilities still expected to come are lights and port-o-let rental. Under Promotion, we didn't use as much as budgeted. Surplus is closer to \$2500.

Future action item: The Club will need to plan for court resurfacing, probably in another 5-7 years. Currently fees from membership will not cover this.

Denis to create final financial report after AGM. The Executive will meet early next year to tackle the interim budget separately.

8. Questions to Directors

No questions from the floor.

9. Proposed Resolutions:

Approval of new Code of Conduct

Motion (moved): Nadia Dermit | Seconded: Kate Buczek | Debate: | Vote: unanimous

Motion passed.

Approval of changes to Constitution

Motion (moved): Denis Dermit | Seconded: Kate Buczek | Debate: | Vote: unanimous

Motion passed.

Other Business:

Phishing email. Denis reminded everyone to be alert for phishing emails asking for invoice.

Guest fee. Will we allow members to bring their own coach or guest? Pros must have insurance to teach. Everyone who uses the courts must be a member. Suggested guest fee of \$20 plus signing of a waiver.

Tanya said the practice at Springfield Tennis club is that an Executive signs off on the guest fee and asks the player to sign a waiver. If a player is not a member, then liability insurance is an issue.

We need to introduce a guest program. Also, we need to make it known that the Club is run by volunteers. And that there is a need to raise funds.

MORA promotion. Nadia to submit article to MORA newsletter by March 1.

Road signs. We will continue to use mobile road signs for promoting club membership. Road signs continue to bring positive results.

Incorporation form. Nadia to file with the City the Incorporation Form with new 2019 Executive members – Dave and Tanya.

Closing of courts. Tentative closing date to be discussed. We are allowed to operate until November 30, weather and court conditions permitting.

10. Election of Directors for 2020

President – Jaroslaw Flis

1 st : Nadia Dermitt	2 nd : Kate Buczek	Opposed: None	Abstained: None
Vote carried? All in favour – Vote carried			

Vice-President – Tanya Porcellato

1 st : Denis Dermitt	2 nd : Kate Buczek	Opposed: None	Abstained: None
Vote carried? All in favour – Vote carried			

Treasurer – Denis Dermitt

1 st : Charmaine Bigornia	2 nd : Kate Buczek	Opposed: None	Abstained: None
Vote carried? All in favour – Vote carried			

Secretary – Charmaine Bigornia

1 st : Kate Buczek	2 nd : Nadia Dermitt	Opposed: None	Abstained: None
Vote carried? All in favour – Vote carried			

Director-Membership – Nadia Dermitt

1 st : Charmaine Bigornia	2 nd : Kate Buczek	Opposed: None	Abstained: None
Vote carried? All in favour – Vote carried			

Director-Maintenance – David Brown

1 st : Nadia Dermitt	2 nd : Jaroslaw Flis	Opposed: None	Abstained: None
Vote carried? All in favour – Vote carried			

Director-Web Design – Kate Buczek

1 st : Nadia Dermitt	2 nd : Charmaine Bigornia	Opposed: None	Abstained: None
Vote carried? All in favour – Vote carried			

All positions were acclaimed.

10. Meeting Close

Many thanks to Jarek Drabik for his services in the past years as Maintenance Director. Welcome to the Executive, Dave and Tanya!

The AGM was adjourned at 7:10 pm.